

# ONLINE PRIVACY POLICY

Last Updated on 10-20-12

This document sets forth the Citizen Initiatives, llc (referred to as Citizen Initiatives) Online Privacy Policy (the "Privacy Policy") for these web sites, [www.CitizenInitiatives.org](http://www.CitizenInitiatives.org), [www.FederalAmendments.us](http://www.FederalAmendments.us), and [www.FederalConventions.us](http://www.FederalConventions.us) (the "Sites"). If you have objections to the Privacy Policy, you should not access or use these Sites. This Privacy Policy does not govern privacy practices associated with offline activities or other Citizen Initiatives web sites.

## **Changes in Privacy Policy**

All "business and/or personal information" ("business and/or personal information" is defined as any information that identifies or can be used to identify, contact or locate the business to which such information pertains) that we collect and maintain will be subject to the version of the Privacy Policy in effect at the time of such collection. Citizen Initiatives reserves the right to change the Privacy Policy from time to time at its sole discretion, and will provide notice of material changes on the homepage of the Sites. If as the result of such changes, you want to alter the ways in which Citizen Initiatives is allowed to use your information, you can do so by following the procedure described below in the section entitled "Updating your Information". You will be deemed to have been made aware of, and will be subject to, the changes to the Privacy Policy by your continued use of any Site after such notice has been posted for thirty (30) days with the following exception. If Citizen Initiatives sells assets (or the assets of a division or subsidiary) to another entity, or Citizen Initiatives (or a division or subsidiary) is acquired by or merged with, another entity, Citizen Initiatives may provide to such entity customer information that is related to that part of our business that was sold to or merged with the other entity without your consent.

## **Entities Collecting "Business and/or Personal Information"**

Personal and business information on these Sites is collected by Citizen Initiatives, llc P.O. Box 523, Spruce Pine, NC 28777-0523 and its telephone number is (828) 765-1978.

## **Collection of "Business and/or Personal Information"**

As a visitor to these Sites, you can engage in some activities without providing any "business and/or personal information". In connection with other activities, such as utilizing online Request for Quotations, Citizen Initiatives may ask you to provide certain information about you and/or your company (depending upon who you represent) by filling out and submitting an online form. It is completely optional for you to engage in these activities. If you elect to engage in these activities, however, Citizen Initiatives may ask that you provide us "business and/or personal information", such as your first and last name, mailing address (including zip code), e-mail address, employer, job title and department, telephone and facsimile numbers, and other "business and/or personal information". When submitting a Quotation as a Seller or ordering products or services on the Sites, you may be asked to provide credit card information. Depending upon the activity, some of the information that we ask you to provide is identified as mandatory and some as voluntary. If you do not provide the mandatory data with respect to a particular activity, you will not be able to engage in that activity.

When you use the Sites, Citizen Initiatives or third parties authorized by Citizen Initiatives may also collect certain technical and routing information about your computer to facilitate your use of the Sites and its services. For example, we may log environmental variables, such as browser type, operating system, CPU speed, and the Internet Protocol ("IP") address of your computer. We use these environmental variables to facilitate and track your use of the Sites and its services. Citizen Initiatives also uses such environmental variables to measure traffic patterns on the Sites.

When you submit "business and/or personal information" to Citizen Initiatives through these Sites, you understand and agree that this information may be transferred across state and national boundaries and may be stored and processed in any of the states or countries in which Citizen Initiatives and its affiliates and subsidiaries maintain offices, including without limitation, the United States. You also acknowledge that in

certain countries or with respect to certain activities, the collection, transferring, storage and processing of your information may be undertaken by trusted vendors of Citizen Initiatives. Such vendors are bound by contract to not use your “business and/or personal information” for their own purposes or provide it to any third parties. One instance where this could occur is in conjunction with framed pages in which the URL for the pages is not visible and the pages are being hosted by a vendor of Citizen Initiatives.

Citizen Initiatives has established relationships (or will establish) with various service providers whose services are available to you from these Sites or from web sites that are linked to these Sites. Typically, these providers offer services that Citizen Initiatives customers might find useful, such as those that can be used in conjunction with Citizen Initiatives services and products. In order to use those services, you may be required to provide “business and/or personal information” to the providers. Unless expressly provided to the contrary, “business and/or personal information” that you provide while you are visiting a provider’s web site will be subject to the privacy policy posted on such site and “business and/or personal information” that you provide while on said Site in conjunction with a provider’s service will be subject to their Privacy Policy. You should be aware that our agreements with these service providers often provide that they will share with Citizen Initiatives “business and/or personal information” collected from you. In such instances, Citizen Initiatives may use this information in a manner consistent with this Privacy Policy. In the situation where sites have a Citizen Initiatives “look and feel,” and you reasonably believe you are on a Citizen Initiatives site, the site is collecting information in a solely intermediary capacity and does not use “business and/or personal information” for secondary purposes.

In order to reduce errors in our database, authenticate our users and prevent abuse of our system we may on occasion supplement the “business and/or personal information” you submit to us with information from third party sources. For example, we may supplement your registration information with address information provided by the U.S. Postal Service to qualify your information and prevent errors in our database.

#### **How your “Business and/or Personal Information” is Used**

Citizen Initiatives collects your information in order to record and support your participation in the activities you select. If you register to issue a Request for Quotation, for example, the information is used to register your rights, if any, to technical support or other benefits that may be made available to registered users. As another example, if you enter a contest, information is collected to qualify the entry and contact you regarding the contest or prize awards. Your “business and/or personal information” is also used to keep you informed about product upgrades, special offers, and other products and services of Citizen Initiatives. If you have opted in to receive communications from third parties you may receive additional information.

Citizen Initiatives may collect information about the use of the Site; such as the types of services used and how many users we receive daily. This information is collected in aggregate form, without identifying any user individually. Citizen Initiatives may use this aggregate, non-identifying statistical data for statistical analysis, business planning, marketing, or similar promotional purposes.

#### **Your Choices with Respect to “Business and/or Personal Information”**

Citizen Initiatives recognizes and appreciates the importance of responsible use of information collected on this Site. Without your consent, Citizen Initiatives will not communicate any information to you regarding products, services and special offers available from Citizen Initiatives, although we may find it necessary to communicate with you regarding your use of the services on this Site. Except in the particular circumstances described in this Privacy Policy, Citizen Initiatives will also not provide your name to other companies or organizations without your consent.

There are other instances in which Citizen Initiatives may divulge your “business and/or personal information”. Citizen Initiatives may provide your “business and/or personal information”, if necessary, in Citizen Initiatives’ good faith judgment, to comply with laws or regulations of a governmental or regulatory body or in response to a valid subpoena, warrant or order or to protect the rights of Citizen Initiatives or others.

### **Protection of Your “Business and/or Personal Information”**

The “business and/or personal information” that you provide in connection with registering yourself as a user of Citizen Initiatives is classified as Registration Information. Registration Information is protected in several ways. Access by you to your Registration Information is available through a password and unique customer ID selected by you. This password may be encrypted. We recommend that you do not divulge your password to anyone. In addition, your Registration Information resides on a secure server that only selected Citizen Initiatives personnel and contractors have access to via password.

“Business and/or personal information” that you provide that does not constitute Registration Information also resides on a secure server and is only accessible to selected Citizen Initiatives personnel and contractors via password. Since this information is not accessible by you, you will not be asked to select a password in order to view or modify such information.

Please note that any information you post to a public bulletin board or chat room, such as the Citizen Initiatives Discussion Forums (the “Forums”), is available to all persons accessing that location. Your email address will not automatically be posted on the Forums unless you modify the default setting to permit that. Your email address would then be available to all persons accessing the Forums. In addition, you should be aware that the Forums offers a service in which subscribers are emailed a copy of all messages posted to the Forums on a particular topic. Consequently, if you post a message to the Forums your email address will be sent to those subscribers that have indicated an interest in the topic of your message.

### **Use of Cookies**

When you visit these Sites, you can browse the Sites and access important information without revealing your identity. In order to improve our Sites, we use “cookies” to track your visit. A cookie is small amount of data that is transferred to your browser by a Web server and can only be read by the server that gave it to you. It functions as your identification card, and enables Citizen Initiatives to record your passwords, purchases, and preferences. It cannot be executed as code or deliver viruses.

Most browsers are initially set to accept cookies. You can set your browser to notify you when you receive a cookie, giving you the chance to decide whether or not to accept it. (For some Web pages that require an authorization, cookies are not optional. Users choosing not to accept cookies will probably not be able to access those pages.)

While Citizen Initiatives uses cookies to track your visit to Citizen Initiatives, and our Web servers automatically log the IP/Internet address of your computer, Citizen Initiatives does not generally use this information to identify you personally. However, if you expressly provide consent for Citizen Initiatives.com to “remember” the unique identifier that you select when you register for various activities on the site, that unique identifier will be stored on a cookie on your computer, linked to your registration information, and your navigation path around the site will be tracked. We associate this data to understand how our site and services are being used so we can understand our customers and offer appropriate products and services.

### **Updating Your Information**

You have the right to change or correct your “business and/or personal information” at any time. You may change or correct your “business and/or personal information” by writing Citizen Initiatives at:

Citizen Initiatives, llc  
Attn: Change Information  
P.O. Box 523  
Spruce Pine, NC 28777-0523  
USA

Telephone Number 1 (828) 765 1978

Please include your company name, contact name, address, city, State, Zip, and/or e-mail address when you contact us.

In your correspondence, please indicate with as much detail as possible the location on this Site where you provided your “business and/or personal information”.

Also, please note that Citizen Initiatives is not responsible for the content or privacy practices of non-Citizen Initiatives Web Sites to which this Site or any other Citizen Initiatives Web Site may link. You should review the privacy policy of such sites before using the sites.